



## To open a Virtual Monitor.

Click on the icon on the left side of the patient's Waveform Window, or click on the map icon.

## To enter patient ID.

Open the Virtual Monitor. Click **Setup**, click **Patient ID**. Make sure the arrow is in the blue field. Using the keyboard, type: patient ID#, press enter; last name, press enter; first name, press enter; room number (if wireless), press enter. Verify information is correct, then click **Confirm**, click **Close**.

## ECG Selection.

In order for Arrhythmia Analysis to take place, an ECG waveform must be displayed in the ECG1 location of the Virtual Monitor. If ECG1 is not displayed, arrhythmia analysis will not be performed. If monitoring with **Propaq® LTR** or **Micropaq®**, Acuity will use ECG leads II, V and III for arrhythmia analysis. If monitoring with **Propaq® CS and/or Propaq Encore®**, Acuity will use the same ECG leads that are selected at the Virtual Monitor.



## To change alarm limits.



Open the Virtual Monitor, click **Setup**, click **Alarms**. Place cursor on desired alarm limit box, hold down the left trackball key and drag the box to the desired limit. OR: Place cursor on line to right or left of limit box and click to increase or decrease limit by single digits. When completed, click **Close**.

## To suspend alarm tones for 90 seconds.

Click on a **SUSPEND** button, or click in the **Tan Numerics Area** of the Waveform Window.


## To take an NIBP from Acuity.

Open the Virtual Monitor. Ensure the cuff is appropriately placed on the patient. Click **NIBP**, click **START**.

## To print current waveforms.

Click on a **SNAPSHOT** button, or click in the **White Waveform Area** of the Waveform Window.

## To Review and Print Trend Data.

- A. Open the Virtual Monitor, click **Review**, click **Tabular Trends/Events**. (Note: Tabular Trends/Events can only be viewed in Half or Full Screen View). Select **TABULAR, EVENTS, or BOTH**; choose **Time Span** and desired vital signs and/or alarm events to be displayed or viewed. Select **INTERVAL** for frequency of items to be displayed. To obtain printouts, click **PRINT**. *(Continued on Back)*
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- B. Open the Virtual Monitor, click **Review**, click **Graphical Trends**. Select **Time Span** of vital signs to be reviewed (8h, 1h, 15 min, etc.) Point and click to review individual vital signs or click and drag the trackball slowly to review multiple vital sign numerics. To obtain printouts click **Print**, then select **Print Graph OR Print Table**.


### To Review and Print Waveform Data.

Open the Virtual Monitor. Click **Review**, click **Waveforms**. Point and click on the **←** and **→** keys to scroll through ECG second by second, or point and click on the time line (24-96 hours) to view the ECG at a particular time. To obtain printouts, use cursor keys to position the beginning of the waveforms you wish to print at the left side of the screen. Click **Print**, click **Print Waveforms**, **Custom Print**, or **Print All Leads**.

### To Review and Print OxyCRG.




Open the Virtual Monitor. Click **Review**, click **OxyCRG**. Click on the **Time Line** to locate data for review. Use the scroll bars as necessary. Click **Print**. Click **Close**.

### To Review A Discharged Patient's Full Disclosure information:

Click on  (located on the bottom left corner of the Acuity screen), select Unit, select Patient name, click on desired full disclosure icon: Graphical Trends, Tabular Trends/Events, Waveforms, or OxyCRG.

### FOR USE WITH ARRHYTHMIA DETECTION:

#### To Review a Patient's Dysrhythmias:

- Click on the  in the waveform window to go directly to Review Arrhythmia Events window. OR,
- Click on the  or  screen view image button located in the top left corner of the Acuity screen to access the Arrhythmia Event Review Window. From a current patient's Virtual Monitor, click **Review, Arrhythmia Events**.

In the Event Counts section, click a box to enter a checkmark to include the event in the Event List for the selected Time Span. It will list the chosen arrhythmia(s) type, priority, time it occurred as well as the duration of the arrhythmia. Click on any event in the list to display the associated waveforms. Scroll forward or backward to view the arrhythmia event. Click **Print**, then select either Waveforms or Event List.

#### To change Arrhythmia Alarm Limits if Applicable.

Open the Virtual Monitor. Click **Setup**, click **Arrhythmia Alarms**. Click the **up** or **down** arrow to set desired limit. Choose priority level, check high, medium, low or off. Click **Close**. The alarm levels for lethal arrhythmias (Vfib, Asystole, and VTach) are always set at LETHAL and cannot be changed.

# WelchAllyn®

8500 SW Creekside Place • Beaverton, OR 97008

1-800-289-2501

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