

## ACUITY CENTRAL STATION QUICK REFERENCE



### To Open An On-Screen Propaq.

Click on the icon on the left side of the patient's waveform window, or click on the map icon.

### To Enter Patient ID.

Open the On-Screen Propaq. Click **Setup** ▾, click **Patient ID**. Make sure the arrow is in the blue field. Using the keyboard, type: patient ID#, press enter; last name, press enter; first name, press enter; middle initial. Verify information is correct, then click **Confirm**, click **Close**.

### Select ECG1 and ECG2 Lead.

Ensure you have the best ECG waveform displayed in the ECG1 and ECG2 locations in the waveform window and/or the on-screen Propaq. This will help to eliminate nuisance alarms as HR and arrhythmia detection are performed on the waveforms in the ECG1 and ECG2 locations. With 3-lead systems, ECG1 only is used for detection and analysis of HR arrhythmias if applicable.

### To Change Alarm Limits.

Open the on-screen Propaq, click **Setup** ▾, click **Alarms**. Place cursor on desired alarm limit box, hold down the left trackball key and drag the box to the desired limit. OR: Place cursor on line to right or left of limit box and click to increase or decrease limit by single digits. When completed, click **Close**.

### To Suspend Alarm Tones for 90 Secs..

Click on a **SUSPEND** button, or click in the **Tan** Numerics Area of the waveform window.

### To Take An NIBP from Acuity.

Open the on-screen Propaq. Click **MAIN MENU**, click **NIBP**, click **START**.

### To Print Current Waveforms.

Click on a **SNAPSHOT** button, or click in the **White** Waveform Area of the waveform window.

### To Review and Print Trend Data.

Open the on-screen Propaq, click **Review** ▾, click **Graphical Trends**. Select **Time Span** of vital signs to be reviewed (8h, 1h, 15min, and etc.). Point and click to review individual vital signs or click and drag the trackball slowly to review multiple vital sign numerics. To obtain printouts click **Print**, then select **Print Graph** *OR* **Print Table**.

#### To Review and Print Waveform Data.

Open on-screen Propaq. Click **Review** ▾, click **Waveforms**. Point and click on the “◀” and “▶” keys to scroll through ECG second by second, or point and click on the **Time Line** (24-96 hours) to view the ECG at a particular time. To obtain printouts, use cursor keys to position the beginning of the waveforms you wish to print at the left side of the screen. Click **Print**, click **Print Waveforms**, **Custom Print**, or **Print All Leads**.

#### To Review and Print OxyCRG.

Open the on-screen Propaq. Click **Review** ▾, click **OxyCRG**. Click on the **Time Line** to locate data for review. Use the scroll bars as necessary. Click **Print**. Click **Close**.

#### To Review A Discharged Patient's Full Disclosure Information.

Open on **Patient List** icon (located on the bottom left corner of the Acuity screen), select Unit, select Patient's Name, click on desired full disclosure icon; Graphical Trends, Waveforms or OxyCRG.

#### To Transfer or Discharge A Patient.

Press **NET OFF**, then switch off monitor.

#### FOR USE WITH ARRHYTHMIA DETECTION:

##### To Review A Patient's Dysrhythmias.

Open the on-screen Propaq. Click **Review** ▾, click **Graphical Trends**. Point and click on the arrhythmia event marker (indicated as a red or black heart) you want to view. Point and click on the waveform icon at the bottom of the window. Scroll to the desired waveforms if necessary.

##### To Review Arrhythmia Events.

Open the on-screen Propaq. Click **Event Review** ♥. Select **Arrhythmia/s**. A list of events will display. Select **Event**, point and click on the “◀” and “▶” keys to scroll through ECG event.

##### To Change Arrhythmia Alarm Limits If Applicable.

Open the on-screen Propaq. Click **Setup** ▾, click **Arrhythmia Alarms**. Click the up or down arrow to set desired limit. Choose priority level, check high, medium, low or off. Click **Close**.



Advancing Frontline Care™

PO Box 132, Rydalmere NSW 1701  
**1800 650 083**